



## **Jade School Age Day Camp Before & After School Information**

### **Tuition**

**Before School Care \$15/Day**

**After School Care \$20/Day**

**\$115/Week for Both Before & After School Care**

Tuition is charged for the days your child is scheduled regardless of school schedule or whether your child is present. Absence credits are available for use and are earned every six months. (One week's worth of scheduled days every six months, ex. three days registered=three absence credits every six months, full-timers receive five days). These credits may be used for illness, schools breaks, vacations, or days off. If your child will be out for more than two weeks you may disenroll and re-enroll. All disenrollment's require two weeks' notice. Tuition is due Friday by 6pm for the following week. A late fee of \$15 will automatically be charged if a payment is not made by Tuesday AM. Receipts are printed on Wednesday and reflect the charges for the upcoming week. Please place all payments in the black mailbox located in the lobby by the door.

### **Absences**

If your child is absent or leaves school, you must contact Jade SADC by 2:30pm. Failure to do so will result in a \$10 fee added to your account. Our bus drivers want to assure your child is safe and accounted for and it is Jade SADC's policy to confirm your child's whereabouts before departing each school. Failure to notify us results in a delay in providing timely pick-up for all children on the bus.

### **School Breaks/Days Off/ Snow Days**

Jade SADC offers Back-Up Care for all of these days. The charge is \$65 for full day and \$50 for half days. Active families just need to pay the difference from regularly charged tuition. Please let us know ASAP if your child will be attending any days off. **A NUT FREE LUNCH IS REQUIRED FOR ALL DAYS OFF AND HALF DAYS.**

## Schedule

*Please note that this schedule is subject to change to fit the needs of the center.*

### AM Schedule

5am: Jade SADC Center is open. Parents are required to park and walk their child into the building and to sign in each morning.

6:30am-7:15am: Breakfast is served. If you wish to have your child enjoy breakfast, **please arrive no later than 7:10am**. No outside food is permitted.

7:30am: Buses begin departure. **Please make sure that your child arrives on time to be signed in. All children must be signed in prior to departing on the bus. Buses cannot wait for tardy students. Please note that buses will depart 10 minutes early in inclement weather.**

**\*Please call Jade SADC at 734-397-0480 if your child will not be riding the bus.**

### PM Schedule

2:30pm: Buses depart Jade SADC to schools. **If your child will not be riding the bus home, you must call by this time or there will be a \$10 fee added to your account. Schools do not notify Jade SADC of a child's absence.**

4:15-4:30pm: Buses arrive at Jade SADC. All students are checked in by Jade SADC Staff. **Parents must enter the building and sign out at pick-up.**

4:15pm-4:30pm: Snack is served. No outside food is permitted.

4:15pm-5:15pm: Homework Time/ Quiet Activities. Homework help is available, please let us know if you would like your child to complete homework here or at home.

5:15pm-6pm: Outside Time (weather permitting, on Jade CDC playground)/Inside Play Center Time

6pm-6:30pm: Dinner is served.

7pm: Jade SADC Center closes.

## Jade School Age Day Camp

### Before & After School Parent Information Acknowledgement

I have received the Before & After School Parent Information Sheet and understand the procedure and policy changes.

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Print Name

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Signature

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Date

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Child's Name